

## HOW TO CHECK THE STATUS OF YOUR INVOICES ON THE TUNGSTEN NETWORK

1. Log on to the Tungsten Network Portal at [www/tungsten-network.com/login](http://www/tungsten-network.com/login)
2. Once you have logged in click on Invoices on the Left side of the screen and then select Invoice Status

 GE Supplier

- Home
- Invoices ^
- Create invoice
- Template management
- Invoice status**
- Purchase Orders
- Customers v
- Reports v



**Connect with your customers**

Search and connect to more of your customers in a few clicks

[CONNECT TODAY](#) [VIEW ALL](#)



**Send invoices**

Create your invoice online in a few clicks

[CREATE INVOICE](#)



**Check the status of your invoices**

Track the latest status of your invoices in real-time

[WHERE IS MY INVOICE?](#)

**For your attention** Last refresh: 1 min ago

Type	Count	Date	Customer
● Received POs	10		<a href="#">View All</a>

- You can now see a breakdown of your invoices submitted in the last 90 days. You can change the time period shown via the dropdown, or you can search for a specific invoice by entering the invoice number, Tungsten Network transaction number or the PO number in the Find Invoice search box

**Find invoice** 🔍

Sent

You are currently viewing tracked invoices. Tracked invoices are younger than 90 days. You may mark them as untracked if you no longer want them to appear in this list or if you wish to suppress notifications of them. Invoices older than 90 days are available through reporting.

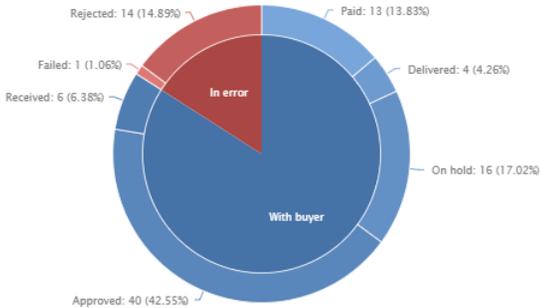
Tracked - Last 90 days

**How it works**

As we receive status information from some buyers but not others, invoices can follow different workflows.

This page shows your recent invoices, allowing you to understand what happens next.

- **With Tungsten Network**  
Invoices in this category await buyer status updates.
- **With buyer**
- **In error**



If your invoice fails to reach the next step then it will be one of the following states:

- **Failed**  
Tungsten Network attempted to process your invoice but it failed to pass our validation checks.
- **On hold**  
Your invoice is on hold pending the completion of a standard approval process activity by your customer. No action is required by you at this time.
- **Exception**  
Your customer has indicated that there may be a problem with this invoice and is investigating.
- **Rejected**  
The buyer has rejected your invoice.

RESET

Document type	Document number	Document date	Customer	Amount	Submission date	Latest update	Status	View details	
Invoice	RACES_OFW_UAT_INVSTS11_DE_RGMBH_R	23/01/2020	GE Renewable Germany GmbH	20.00	23/01/2020	24/01/2020	Rejected		<input type="checkbox"/>
Invoice	RACES_OFW_UAT_W2W1_BE_GERB	19/01/2020	GE Renewable Belgium	80.00	19/01/2020	24/01/2020	Approved		<input type="checkbox"/>
Invoice	RACES_OFW_UAT_INVSTS1_BE_GERB_N	23/01/2020	GE Renewable Belgium	10.00	23/01/2020	23/01/2020	Received		<input type="checkbox"/>
Invoice	RACES_OFW_UAT_INVSTS9_FR_GESN	23/01/2020	ALSTOM Eoliennes SN SAS	30.63	23/01/2020	23/01/2020	Received		<input type="checkbox"/>

You can click on sections of the pie chart to show the invoices in a specific status only

A list of invoices will always appear on the bottom of the screen and you may view details by clicking on the view details icon

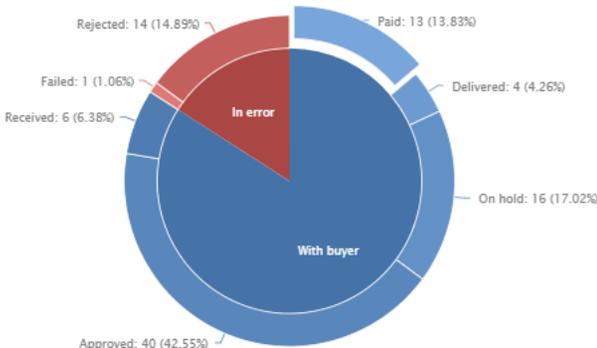
Tracked - Last 90 days

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Invoice	RACES_OFW_UAT_INVSTS8_DK_DSAS	22/01/2020	GE Wind Denmark, Fifial as Ge Wind France SAS	10.00	22/01/2020	23/01/2020	Paid		<input type="checkbox"/>
Invoice	RACES_OFW_UAT_INVSTS16_DK_DSAS	22/01/2020	GE Wind Denmark, Fifial as Ge Wind France SAS	40.00	22/01/2020	23/01/2020	Paid		<input type="checkbox"/>
Credit note	RACES_OFW_UAT_Einv14_DK_DSAS	19/01/2020	GE Wind Denmark, Fifial as Ge Wind	12.50	19/01/2020	22/01/2020	Paid		<input type="checkbox"/>

When you click View details you will be able to view specifics of the invoice and you can also view the invoice image by clicking on the PDF icon or any attachments you included with your invoice by clicking on the attachment icon

<b>From</b> Alpha Offshore Service A/S Farvervej 1	<b>To</b> GE Wind Denmark, Fifial as Ge Wind France SAS Langelinie Alle 17	<b>Document date</b> 22 January 2020
<b>Struer</b> DK 7600	<b>Copenhagen</b>  2100	<b>Submission date</b> 22 January 2020
		<b>Transaction number</b> AAA000185814325
		<b>PO number</b> 3660000070
<b>Attachments</b> AAA000185814325.tif AAA000185814325.pdf		
		<b>Total with tax</b> DKK 40.00
<hr/>		
	<b>Status:</b> <b>Paid</b> Your buyer has paid the invoice or marked the invoice for payment. The payment date indicates when payment was made.	<b>Status date:</b> 23 January 2020
	<b>Comment</b> No payment status comments at this time	<b>Payment due date</b> 21 May 2020
		<b>Payment date</b> 23 January 2020
		<b>Remittance advice</b> 1
		<b>Additional Comment</b>
		<b>Payment Amount</b> 50
<a href="#">UNTRACK</a>		

If your invoice is in status failed, you will see the reason why it failed, and was therefore not delivered to your buyer. If you need further assistance you can click on Raise a Ticket which will allow you to raise a ticket with Tungsten Network Support

### RACES\_OFW\_UAT\_Einv3\_P2N Invoice

<b>From</b> Global Wind Service Benelux Bv Nieuwgraaf 52	<b>To</b> GE Renewable Holding BV Bergschot 69-2	<b>Document date</b> 16 January 2020
<b>Duiven</b> NL 6921Rk	<b>Breda</b>  4817 PA	<b>Submission date</b> 16 January 2020
		<b>Transaction number</b> AAA000185489119
		<b>PO number</b> 3640000072_2

**Attachments**  
There are currently no attachments.

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**Total with tax € 21.20**

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**Status:**  
**Failed**  
PO line number reference is missing or incorrect, please provide a valid PO line reference

**Status date:**  
16 January 2020

**Comment**  
No payment status comments at this time

UNTRACKVIEW ERRORRAISE A TICKETREACTIVATE INVOICE

These are the status you could see

**Failed:** The Invoice Failed validations Tungsten Network performs on behalf of GE and has not been sent to GE. If your invoice is in this status please review the failure reason, correct and resend your invoice. If you need assistance, please raise a ticket with Tungsten Network support

**Delivered:** Your invoice passed Tungsten Network validations and has been delivered to GE

**Received:** GE has confirmed they have received your Invoice

**On-Hold:** Your invoice is on hold pending the completion of a standard approval process activity by GE. No action is required by you at this time.

**Exception:** GE has indicated that there may be a problem with this invoice and is investigating.

**Rejected:** GE has rejected your invoice. If you require further information please contact GE directly

**Approved:** GE have approved your invoice for payment

**Paid:** GE have Paid your invoice

